

**MINUTES OF THE MEETING OF  
HOO ST WERBURGH PARISH COUNCIL  
Held on Thursday 2<sup>nd</sup> October 2008 at 7.30pm  
at the Red Cross Hall, Stoke Road, Hoo St Werburgh.**

<b>Present:</b> Councillors	Mr Pearce	Mrs Pratt
	Mrs Hipsey	Miss Simpson
	Mrs Rees	Mr Bloomfield
	Mrs Counsell	Mrs Bamber
	Mr Reeves	Mr Flack
	Mrs Chambers	

**Also present:** Mrs Babington (Clerk), and a member of the public.

**1. Apologies.**

Apologies were received from Councillors Gatfield, Andrews and Grewcock.

**2. Declaration of Interests.**

Cllr Bamber – Planning matters.

**3. Election of Vice-Chairman.**

It was proposed by Councillor Reeves that Councillor Simpson take on the role of Vice-Chairman, this was seconded by Councillor Hipsey and agreed by all present. Councillor Simpson accepted this position.

**4. Minutes of the previous meeting.**

It was resolved to accept the minutes as a true record, (Chambers/Counsell) these were then signed and dated by the Chairman.

**5. Matters arising from the Minutes.**

**Garaging of Parish Council Van** – The Chairman reported that this matter was still being progressed.

**Parish Notice board** – The Chairman reported that quotations for the new notice board were still being sought. Councillor Simpson stated that she was currently looking into funding options to finance this.

**Seating for Hoo Common** – The Chairman stated that he had spoken with Paul Schmoager from Medway Council regarding the possibility of having a seat at Hoo Common and he was hopeful that this could be progressed.

**Church Yard** – The Clerk informed members that a letter had been sent to Medway Council regarding the parish council land for use as a burial ground, however as yet a response had not been received.

Councillor Pearce updated members on the current situation regarding the land.

Councillor Bloomfield spoke with concern regarding the churchyard and suggested that the Parish Council should consider funding the maintenance of this once again. He questioned the reasons for the Parish Council's reasons for the withdrawal of funding for this.

The Clerk stated that she would research this information and forward to members.

**Action: Clerk to look back at minutes and forward to members.**

It was reported that the bin at the library was due to be replaced in the near future.

**6. Urgent Matters**

Councillor Reeves – It was reported that the dip in the road at Four Elms Hill was getting worse. Councillor Pearce stated that this had been reported to Medway Council and was in the process of being actioned.

Councillor Hipsey – 30mph signs along Main Road – Councillor Bamber stated that she would progress this item with Medway Council.

Councillor Pearce – Staff Review to be discussed as a confidential item.

**7. Parish Councillor Vacancy.**

The Clerk informed members of the process to be taken to fill the vacancy and that the first notice would be placed on the notice boards.

**8. Chairman's Report.**

The Chairman gave his report to the meeting.

**8. Clerks Report.**

The Clerks report was noted by all present.

**9. Financial Matters.**

It was resolved to accept the financial statement. (Bamber/Simpson)

**10. Public Question Time.**

Mrs Perfect attended the meeting and spoke regarding issues affecting the parish.

**11. Police Matters.**

The Chairman reported on the recent rural liaison meeting and the cost of the climate camp.

**13. Planning Matters.**

Councillor Pearce spoke regarding the 106 Agreement on recreation for Searchlight/Toadhall and informed members that he was due to attend a meeting regarding this in the near future.

**14. Ball Park, Pottery Road.**

The Chairman stated that the official opening of the ballpark was due to take place on Monday 27<sup>th</sup> October 2008.

He reported that the Play Park was now underway and was due to be completed in November 2008.

**15. Allotment Rules.**

The Chairman referred to the recent meeting of the Finance and general Purposes Meeting and informed the meeting that they was in the process of drafting new allotment rules and agreements, when completed these would be circulated to the parish council for formal agreement.

**16. Hoo Partnership.**

Plans of the regeneration of the village centre was circulated to all members. The Chairman reported that the anticipated start date for the works was due to take place in April 2009 at a cost of £160,000.

**17. Rural Liaison Presentation regarding Chattenden.**

Councillor Bamber reported that this would take place on 30<sup>th</sup> October 2008 at 6.0pm at Chattenden Community Centre.

**18. Reports from Ward Councillors.**

Councillor Bamber gave her report to the meeting.

**19. Urgent Items (referred from item 5.)**

Staff Review to be discussed as a confidential item excluding the press and public.

**20. Date of next meeting**

Thursday 6<sup>th</sup> November 2008.

***There being no other business to discuss the Chairman declared the meeting closed to the press and public at 8.35pm.***

***Signed.....  
Chairman***

***Dated.....***