

**MINUTES OF THE MEETING OF  
HOO ST WERBURGH PARISH COUNCIL  
Held on Thursday 3<sup>rd</sup> July 2008 at 7.30pm  
at the Red Cross Hall, Stoke Road, Hoo St Werburgh.**

<b>Present:</b> Councillors	Mr Pearce	Mrs Pratt
	Mrs Hipsey	Miss Simpson
	Mrs Rees	Mr Andrews
	Mrs Counsell	Mr Bloomfield
	Mrs Gatfield	Mrs Grewcock

**Also present:** Mrs Babington (Clerk), and several members of the public.

**1. Apologies.**

Apologies were received from Councillors Bamber, Chambers, Singleton and Flack.

**2. Declaration of Interests.**

Cllr Andrews - Planning

**3. Minutes of the previous meeting.**

It was resolved to accept the minutes as a true record, (Counsell/Gatfield) these were then signed and dated by the Chairman.

**4. Matters arising from the Minutes.**

There were no matters arising.

**5. Urgent Matters**

Parish Notice board, Hoo Marina Park – This was accepted as an urgent item.

Bus Shelter – It was agreed to place this as an item on the next agenda.

**6. Chairman's Report.**

The Chairman gave his report to the meeting.

He reported that Mr Roland Coleman, a local builder, had died in June of this year. Because of his extensive connection with Hoo, Cllr Counsell asked if a memorial plaque could be placed in the parish in memory of him. The Chairman stated that this could be considered at some point in the future.

The Chairman also stated that he had sent a number of emails to Medway Council regarding various problems around the parish, and he reported on these.

**7. Clerks Report.**

The Clerks report was noted by all present.

**8. i) Financial Matters.**

It was resolved to accept the financial statement. (Grewcock/Gatfield)

Councillor Gatfield spoke regarding the storage of the Parish Councils van and the alternative options open to the PC. She suggested that the Parish Council look into the possibility of renting a garage from MHS. This was discussed by all present and it was agreed that the Clerk look into these options further.

***Action: Clerk to action and report back to the next meeting.***

**ii) End of Year Accounts.**

The Clerk presented all members with the Accounts for the year ended 31<sup>st</sup> March 2008 and the Annual Return for the Audit Commission. These were noted by all present.

Members agreed the accounts and annual return; it was proposed by Councillor Andrews to accept these, this was seconded by Councillor Rees.

**Action: Clerk to forward Annual Return to the Audit commission.**

**9. Public Question Time.**

Annette Brightman attended the meeting to speak regarding the recently formed Hoo Allotments Association; she stated that the group would welcome the opportunity to work in partnership with the Parish Council.

Mrs Perfect also attended the meeting and spoke regarding the position of the additional Church burial ground. The Chairman gave a report on the progress of this.

She also spoke regarding the Brook and informed the meeting that Medway Council had not yet sent a letter to residents as regards their responsibility for the Brook. The Chairman asked the Clerk to write to MC again to ascertain the current situation.

**Action: Clerk to progress.**

Councillor Gatfield raised the concerns of some residents regarding glass at the Pottery Road recreation ground. The Chairman stated that this had been due to a continual problem of youths drinking behind the village hall.

**10. Police Matters.**

Councillor Gatfield reported on police matters.

The Chairman reported on a meeting arranged for 24<sup>th</sup> July 2008 regarding the forthcoming Climate Camp.

**11. Planning Matters.**

MC/2008/0982 Land East of Bells Lane, Hoo – Objection.  
Amendments to approved layout for phases 1a,2 and 3 Land East of Bells Lane, Hoo, approved under application MC/2006/0455 in respect of plots 111-119, 245-275, 295, 296, 308-310, 314 ad 315 - 47 units in total.

MC/2008/1011 Yew Tree lodge, Stoke Road, Hoo – No Objection.  
Demolition if existing single storey rear extension and construction of new rear two storey extension with internal alterations to the care home to provide additional bed spaces.

MC/2008/1063 Ball Park Lighting, Pottery Road, Hoo – No Objections

**12. Delegated Authority for August Recess.**

It was proposed that delegated authority for the August recess would be given to Councillors Pearce, Singleton and Simpson. (Andrews/Grewcock).

**13. Hoo Partnership.**

The Chairman reported that the next meeting of the Hoo Partnership was due to be held on 15<sup>th</sup> July 2008.

**14. Hearing Loop Grant (Red Cross Centre).**

Nothing to report.

**15. Christmas Lighting.**

The Chairman reported that the cost of the lights for 2008 would be £1250. Members agreed this quotation and for the work to be undertaken by Medway Council appointed contractors.

**Action: Clerk to accept quotation and progress.**

**16. Hire of Hoo Common.**

The Chairman informed members that the PC had received a request from the Woodpecker Football Club to use Hoo Common for pony trekking for a fund raising event. He asked members to consider this request. Following a discussion approval was given by members for the use of Hoo Common.

The Chairman asked the Clerk to inform the football team of the decision.

**Action: Clerk to action.**

The Chairman spoke regarding the removal of disused play equipment at Hoo Common to enable the land to be returned to the Arethusa Club. He spoke regarding the Section 106 Agreement for the new play equipment at the Common and reported on the suggested location for this. He stated that a site meeting would be arranged with Medway Council to discuss this further.

**17. Street Cleaning Contract.**

The Chairman informed members that correspondence had been received from Medway Council giving the PC the option of managing its own street cleansing contract. This was discussed by all present and it was unanimously agreed that the PC did not wish to have the responsibility for street cleansing within the parish.

**Action: Clerk to respond to MC.**

**18. Reports from Ward Councillors.**

Councillor Bamber gave her apologies to the meeting.

**19. Urgent Items (referred from item 5.)**

Marina Park Notice Board – Councillor Pratt stated that the notice board was in need of repair. The Chairman stated that he would inspect the notice board and progress this further.

Bus Shelters – Councillor Bloomfield spoke regarding the poor state of the bus shelters in the parish. He stated that these were in need of cleaning, as their poor state was becoming a serious issue.

**Action: Clerk to write to MC.**

Concerns were also raised regarding the over grown vegetation obstructing the footpath along Main Road.

**Action: Clerk to report to MC.**

**20. Date of next meeting**

Thursday 4<sup>th</sup> September 2008.

***There being no other business to discuss the Chairman declared the meeting closed to the press and public at 9:15pm.***

***Signed.....  
Chairman***

***Dated.....***