

**MINUTES OF THE MEETING OF
HOO ST WERBURGH PARISH COUNCIL**

**Held on Thursday 6th June 2007 at 7.30pm at the Red Cross Hall, Stoke Road,
Hoo St Werburgh.**

Present: Councillors	Mr Pearce	Mrs Rees
	Mrs Grewcock	Mrs Bamber
	Mr Singleton	Mrs Counsell
	Mrs Gatfield	Mr Reeves
	Mr Bloomfield	Mrs Chambers
	Ms Simpson	Mr Andrews

Also present: Mrs Babington (Clerk), and several members of the public.

1. Apologies.

Apologies were received from Councillors Flack, Hipsey and Pratt.

2. Declaration of Interests.

No interests were declared.

3. Minutes of the previous meeting.

It was resolved to accept the minutes as a true record (Counsell/Rees) these were then signed and dated by the Chairman.

4. Matters arising from the Minutes.

A discussion took place regarding the Committees and representatives to Outside Bodies.

The Chairman reported on the current situation regarding the skip at Pottery Road Recreation Ground.

The Chairman reported that a response had been received from the Hoo Institute regarding a donation towards the allotment fence. This letter was read to members and noted.

5. Urgent Matters

Tea Bar at Ratcliffe highway – The Chairman reported that Councillor Bamber was aware of this and was dealing with this via Medway Council. However this was accepted as a urgent matter for discussion at a later point in the meeting.

6. Chairman's Report.

The Chairman gave his report to all present.

PC Van – The Chairman reported that the van was in need of a service, this was agreed by all present.

Action: Chairman to progress.

Fun Fair – It was reported that the fun fair had visited the village without problems. The recreation ground was left in a good condition, it was agreed that should the fair return next year then the deposit and fee should be paid in cash.

Speed Limit Main Road – The Chairman reported on this matter and a meeting that he had held with Medway Council.

7. Clerks Report.

Members noted the Clerks report (Singleton/Grewcock)

8 a. Financial Matters.

It was resolved to accept the financial statement. (Singleton/Simpson)

b. End of Year Accounts.

The Clerk informed members that the Accounts for the year ended 31st March 2007 would be circulated to all Councillors before the next meeting and would be on the agenda for formal agreement following their audit.

9. Public Question Time.

A resident attending the meeting to fetch concerns about the vandalism at Church Street. This was discussed and it was agreed that Councillor Gatfield should fetch this to the attention of PC Hucks. Councillor Gatfield confirmed that PC Hucks was already aware of the problems and was dealing with this in liaison with Mc Wardens.

The small children's play area was discussed by all present.

Mrs Nash from Hoo Allotments attended the meeting along with other allotment holders to ask whether the parish Council had progressed with the quotations for the replacement of the allotment fence.

The Chairman explained the current situation to all present. He stated that the parish Council was in the process of seeking alternative quotations in line with its financial regulations.

Mrs Nash spoke regarding possible funding from EDF Energy for community projects, and she offered to look into this matter.

It was agreed to discuss this further at the next meeting.

10. Police Matters.

Councillor Gatfield reported on this matter and warned of travellers in the area.

11. Planning Matters.

MC/200/0828 Land adj Greenacres, Chattenden Lane – No Objections.
2 houses and garages.

MC/2007/0831 63 Pankhurst Road, Hoo – No Objections.
Proposed new two storey side extension.

MC/2007/0868 31 Elm Ave, Chattenden – No Objections.
Erection of single storey extension and formation Of rooms in roof space.

MC/2007/0735 Oast Cottage, Stoke Road, Hoo – No Objections.
Double storey side extension.

Councillor Simpson spoke regarding general planning matters and the land for development at Chattenden. Councillor Andrews confirmed the details of the proposals and that the PC could still object to this. It was suggested that the Parish Council may wish to hold a site meeting with an Officer from MC to discuss this further. Councillor Pearce stated that he would look into this.

Concerns were raised regarding an extension currently being built at the old flower shop. It was questioned whether there was a current planning consent for the site.

Action: Clerk to look into.

12. Allotment Fence.

Nothing further to report.

13. Youth Proposals.

The Chairman reported that this matter was still being progressed by Hoo Partnership. He circulated a draft plan of the site for members information.

A discussion took place regarding the location of the ball park.

Councillor Bamber arrived at the meeting at 8.20pm.

14. Website.

The Chairman reported that the website was now up and running and he for this item to be taken off the agenda.

Action: Clerk to remove item from agenda.

15. Code of Conduct.

The Clerk circulated the revised Code of Conduct to all members along with some supporting information and a report summarising this. She informed members that this item would be placed on the next agenda when the revised Code of Conduct needed to be formally adopted by the Parish Council. She advised members to consider the report and whether to adopt the Model Code of Conduct with or without clause 12.2.

Action: Clerk to place on next agenda.

16. Reports from Ward Councillors.

Councillor Bamber gave her report to all present.

She reported on matters affecting Medway Council and the new administration.

She reported on the Section 106 agreement for the Searchlight and how this could benefit the Parish.

A discussion then took place regarding Hoo Common and Councillor Grewcock reported that some new trees had been planted in the area.

Councillor Bamber reported on the current situation regarding the CCTV camera system in the village and the burger van on the Ratcliffe Highway.

Councillor Reeves addressed Councillor Bamber regarding the parking in the village centre, he stated that he had read that Medway Council was to adopt a zero tolerance to parking illegally. This was discussed further by members.

A discussion took place regarding the Portfolio system at Medway Council.

17. Urgent Items (referred from item 5.)

No urgent matters were discussed as the agreed item was dealt with under Ward Councillor report.

- 18. Date of next meeting**
Thursday 5th July 2007.

There being no other business to discuss the Chairman declared the meeting closed at 8:50pm.

Signed.....
Chairman

Dated