

**The Minutes of the Meeting of Hoo Saint Werburgh Parish Council**  
**Held in the Red Cross Hall, Stoke Road, Hoo on Thursday 4th June 2015 at 7.30pm.**

***Councillors present: Andrews  
Chambers  
Counsell  
L Pearce  
M Pearce  
Pratt  
Rees  
Sheppard  
Singleton  
Tildesley  
Williams***

***Also: Parish Clerk and members of the public.***

***The meeting was chaired by Councillor L Pearce.***

**1. Apologies.**

Apologies were received Cllrs Sands, Gatfield, Perfect and Hipsey.

**2. Declaration of Interests.**

No interests were declared.

**3. Minutes of the previous meeting.**

The Minutes of the previous meeting were circulated to all present. It was proposed by Cllr Counsell to accept these as a true record; this was seconded by Cllr Andrews and agreed by all present.

The approved Minutes were then signed and dated by the Chairman.

**4. Matters arising from the Minutes.**

There were no matters arising.

**5. Urgent Matters.**

There were no urgent matters.

**6. Chairman's Report.**

The Chairman gave his report to the meeting.

Hoo Common - He reported that there had been a spate of vandalism at Hoo Common and the fence had been damaged. He stated that the Parish Council needed to have the fence repaired as soon as possible to secure the site.

This was discussed and Cllr Pearce was given authority by members to progress with the repairs to the fence.

**Action: Chairman to progress.**

Footpath from Knights Road to Vidgeon Avenue – The Chairman reported that he had been in contact with Adam Taylor from Medway Council regarding this footpath and it has now been referred as a Community Payback Project.

Village Infrastructure Audit – The Chairman reported that the Parish Council had received the forms to undertake a Village Infrastructure Audit for Medway Council and he was progressing this.

**7. Clerks Report.**

The Clerks Report was noted and accepted by members.

The request from John Lawson's Circus to return to the Pottery Road Recreation Ground in 2016 was approved by members.

**8. Police Report.**

Cllr Chambers gave a report to members.

She reported that the police were undertaking random stops of vehicles along the Ratcliff Highway.

She informed members that they had been trouble with youths on the new housing estate and this had been reported to the police.

She also reported that the wall around the Catholic Church had been vandalised.

Cllr Tildesley reported that the police had been monitoring vehicles parking in the village earlier that morning.

Cllr Pratt stated that they had also been problems with vehicles parking outside of the Spar in Church Street. She suggested that no parking signs may assist with this problem.

It was reported that the public conveniences in the Village Centre had been closed due to vandalism. The Chairman asked the Clerk to liaise with Medway Council to see whether these were still open to the public.

**Action: Clerk to action.**

**9. Public Question Time.**

A resident attended the meeting to inform members that she was still holding a number of the Parish Councils trees and these needed to be planted in the near future.

Cllr Andrews stated that he would coordinate the planting of these trees.

**Action: Cllr Andrews to progress.**

A resident spoke regarding comments on the Hoo Face book page regarding the maintenance of the churchyard. He stated that he understood that Cllr Sands was going to ask the Parish Council to assist with the finance of this.

The resident spoke regarding the Youth Club and stated that a grant application for financial assistance had been submitted to the Parish Council.

The Clerk confirmed that this item was on the agenda for discussion.

The Vicar, John Smith, attended the meeting and thanked the community for the support it had given during the church renovations.

A Resident attended the meeting to raise concerns regarding the antisocial behaviour at Rivenhall Way. He confirmed that he had reported this incident to the police, however when he had attended a meeting the police had not been unaware of the incidents even though a crime report number had been given.

The Chairman asked him to forward the details to the Clerk to enable this matter to be taken up with Inspector Ada Leppard.

**Action: Clerk to progress.**

#### **10. Financial Statement.**

The Financial Statement was circulated to all members. It was proposed by Cllr Rees to accept this and authorise the cheques, this was seconded by Cllr Chambers and agreed by all those present.

The cheques were then signed by two authorised signatories.

#### **11. Grant Applications.**

The Chairman informed members that two grant applications have been received and would be discussed as a confidential item at the close of the meeting.

#### **12. Land for use as a Burial-Ground.**

Cllr Rees stated that this matter was being progressed.

#### **13. Churchyard Pathway.**

Cllr Rees reported that the PCC were currently undertaking the relevant paperwork for approval and when this had been received the pathway would be progressed.

#### **14. Planning Matters.**

**MC/15/1394      43 MAIN ROAD, HOO ST WERBURGH, ROCHESTER, ME3 9AA**

Construction of a vehicle crossover to front.

**No Objections.**

**MC/15/1387      29 TRUBRIDGE ROAD, HOO ST WERBURGH, ROCHESTER, ME3 9EN**

Construction of a single storey front extension for porch and WC.

**No Objections.**

- MC/15/1725**      **2 BELLS LANE, HOO ST WERBURGH, ROCHESTER, ME3 9HT**  
Construction of a two storey side/rear extension (resubmission of MC/15/0622).  
**No Objections.**
- MC/15/1659**      **LONDON MEDWAY COMMERCIAL PARK, HOO ST WERBURGH**  
Construction of access road to service warehouse development on plot 1.
- MC/15/1658**      **PLOT 1 LONDON MEDWAY COMMERCIAL PARK HOO ST WERBURGH, ROCHESTER, KENT ME3 9ND**  
Application for approval of reserved matters, being details of appearance, layout, scale and landscaping pursuant to condition 1 of MC/13/1594 (Variation of condition 51 to allow a minor material amendment to planning permission MC/08/0370 (outline application for the construction of a business park development for business, general industrial and storage and distribution uses B1C, B2 and B8 with associated landscaping, ecology, parking and servicing areas and access and improvements to Ropers Lane and Stoke Road (alternative illustrative layout to planning application MC/2007/2264)) to allow B1(c) not exceeding 40,000 Sqm of floor space when measured as gross internal area; B2 not exceeding 115,120 Sqm of floor space when measured as gross internal area; B8 not exceeding 200,000 Sqm of floor space when measured as gross internal area; and total floor space not exceeding 250,992 Sqm of floor space when measured as gross internal area) and details pursuant to conditions 1, 4, 21, 22, 26, 27, 32, 36, and 52 of the same outline consent (MC/13/1594) for development of Plot 1 consisting of the construction of warehouse with associated facilities.

The Chairman informed members that an outline application had already been approved with this application being to consider reserved matters. He confirmed that the PC did not comment on the previous outline application.

**No Objections.**

**15. Allotments.**

Cllr Andrews reported that the allotments were working well. He stated that the handrail beside the steps had been replaced.

**16. Thomas Aveling Interpretation Boards.**

Cllr Michael Pearce stated that this matter was still being progressed and at present there were no further updates.

**17. Provision of Disabled and Adult Fitness Equipment.**

Disabled Play Equipment – Cllr Sands gave his apologies to the meeting and therefore no report was given.

Adult Fitness Equipment – Cllr Tildesley reported that the outstanding work on the fitness equipment would be undertaken in the near future.

Cllr Chambers asked if signage advising that the equipment was that adult use only could be erected at the site. The Chairman suggested that members liaise with the contractors whilst they are on site repairing the equipment.

#### **18. Provision of Youth facilities in the Parish.**

The Chairman informed members that following the discussions at the last meeting he had looked into the youth facilities at Chattenden Community Centre.

He stated that he had been in contact with the Youth Manager at Medway Council regarding this matter.

He confirmed that there was Section 106 money available for youth facilities; however it needed to be applied for. He stated that he was in the process of writing to the Youth Manager regarding this.

He stated that he had also been in contact with the Ward Councillors for the area regarding this matter.

Cllr Singleton stated that she understood that a grant from the Parish Council may not be the long term solution for the Youth Club; however it could assist in the short term.

The Chairman stated that the grant application from the Youth Club would be considered at the close of the meeting as a Confidential Item.

#### **19. Recreation Grounds.**

Cllr Tildesley reported that the recreation grounds.

He spoke regarding the fencing around the trees and asked whether this could be removed. The Chairman suggested that this should be placed on the agenda for discussion at the next meeting.

***Action: Clerk to place item on the next Agenda.***

#### **20. Christmas Lighting.**

The Christmas lighting for 2015 was discussed by Members and it was agreed that costings should be sought for the same lighting as in 2014.

***Action: Clerk to progress and report back to a future meeting.***

#### **21. Ward Councillors Report.**

No Ward Councillors were present at the meeting.

#### **22. Urgent Items.**

Cllr Chambers raised concerns regarding the condition of the Parish Council's flower baskets in the Village Centre. The Clerk was asked to liaise with Cllr Perfect regarding these.

***Action: Clerk to liaise with Cllr Perfect.***

**23. Date of next meeting.**

2nd July 2015.

*There being no further business to discuss, the Chairman closed the meeting at 8.30pm.*

Signed.....

Chairman

Dated.....