

The Minutes of the Meeting of Hoo Saint Werburgh Parish Council
Held in the Red Cross Hall, Stoke Road, Hoo on Thursday 4th February 2016 at 7.30pm.

Councillors present: ***Andrews***
 Chambers
 Counsell
 Gatfield
 Hipsey
 L Pearce
 M Pearce
 Perfect
 Pratt
 Sands
 Shepperd
 Tildesley
 Williams

Also: Parish Clerk and members of the public.

The meeting was chaired by Councillor L Pearce.

1. Apologies.

Apologies were received Cllrs Rees and Singleton.

2. Declaration of Interests.

Cllr Pratt declared an interest in the Jubilee Village Hall.

Cllr Gatfield declared an interest in the Jubilee Village Hall.

3. Minutes of the previous meeting.

The Minutes of the previous meeting were circulated to all present. It was proposed by Cllr Andrews to accept these as a true record, subject to agreed amendments requested by Cllr M Pearce, this was seconded by Cllr Williams and agreed by all present.

The approved Minutes were then signed and dated by the Chairman.

4. Matters arising from the Minutes.

Cllr M Pearce spoke regarding the minutes and requested that any further reference to him in the minutes be recorded as Cllr M Pearce to differentiate between him and the Chairman who shared the same surname. This was agreed by all present.

5. Urgent Matters.

No urgent matters were raised.

6. Chairman's Report.

The Chairman stated that he would report on his items under the relevant agenda headings.

7. Clerks Report.

The Clerks Report was noted and accepted by members.

Members discussed correspondence received from the Village Hall Management Committee requesting permission to use the Pottery Road Recreation Ground to hold a Village Fete on 7 May 2016.

This was discussed and their request was provisionally agreed, subject to seeking further information regarding their plans. The Chairman asked Cllr Gatfield to seek further details.

Action: Cllr Gatfield to progress.

8. Police Report.

Cllr Gatfield gave a police report to members. She reported that she would be attending a PACT Meeting on 24th February at Gun Wharf.

She stated that she was trying to get a PCSO to attend a PC meeting.

9. Public Question Time.

No matters were raised.

10. Financial Statement.

The Financial Statement was circulated to all members.

The Financial Statement was then proposed by Cllr Tildesley, seconded by Cllr Williams and agreed by all present.

The approved cheques were then signed by two authorised signatories.

11. Grant Applications.

No applications were received or considered.

12. Land for use as a Burial-Ground.

The Chairman informed members that the revised planning application has now been submitted to Medway Council as agreed at the previous meeting.

Cllr Sands requested a breakdown of costs to date for the burial-ground.

Action: Clerk to progress.

13. Planning Matters.

MC/15/4544 1 RIVENHALL COURT, HOO ST WERBURGH, ROCHESTER, ME3 9FL

Construction of 2 storey side extension together with a single storey detached granny annexe to side.

No Objections.

MC/16/0124 28 MAIN ROAD, HOO ST WERBURGH, ROCHESTER, ME3 9AD

Construction of a single storey rear extension together with insertion of dormer to rear to facilitate extended living accommodation in the roof space - demolition of existing rear projection.

No Objections.

14. Allotments.

Cllr Perfect reported on the allotments.

15. Parish Surgeries.

Cllr M Pearce informed members that the library had agreed to the PC holding surgeries in the library, however he felt that it may be more beneficial for a Parish Councillor to attend the regular coffee mornings in the village hall.

This was discussed and it was agreed that Cllr Sands would coordinate members to cover the coffee mornings.

Action: Cllr Sands to action.

16. Village Signage.

The Chairman stated that this matter was being progressed by Medway Council.

17. Provision of All Inclusive Play Equipment.

Cllr Sands informed members that the Parish Council had been successful with the grant application to the Tesco Community Fund and this would now be put forward for a vote at a Tesco Store to determine the amount awarded.

He reported that he had held a meeting with the contractors regarding the location of the equipment and this was discussed and agreed by members.

The Chairman congratulated Cllr Sands and thanked him for his work on this project.

18. Village Hall.

The Chairman reported on the progress of the Village Hall Lease.

19. Venue for future Parish Council Meetings.

The Chairman spoke regarding the option of holding Parish Council meetings at the Jubilee Village Hall.

Cllr M Pearce stated that he had been made aware that the Red Cross were to sell the Red Cross Hall in Stoke Road and therefore the PC would need to find an alternative location to meet.

This was discussed and it was proposed by Cllr Counsell to hold the meetings in the Jubilee Village Hall from April onwards, this was seconded by Cllr Sands and agreed by all present. The Clerk was asked to book the Village Hall.

Action Clerk to progress.

20. Recreation Grounds.

Kingshill Recreation Ground refurbishment – Cllr Williams reported on the plans for the refurbishment of Kings Hill Recreation Ground and stated that this was still ongoing.

21. Ward Councillors Report.

Medway Ward Councillor Roy Freshwater gave a report to the meeting. He spoke regarding the Care Services in Medway and the problems with recruiting offices to serve rural areas.

He reported on the Medway Local Plan and the consultation process, he urged the Parish Council to put in a robust response to this.

22. Urgent Items.

No matters were raised.

23. Date of next meeting.

3rd March 2016.

There being no further business to discuss, the Chairman closed the meeting at 9.05pm.

Signed.....

Chairman

Dated.....