

Hoo St Werburgh Parish Council

The Minutes of the Meeting of Hoo Saint Werburgh Parish Council
Held via Zoom on Thursday 6th May 2021 at 7.00pm.

***Councillor's present: Counsell
Cutting
Fray
Freshwater
Gissing
Pearce
Perfect
Pratt
Rees
Sands
Savage
Styles
Tildesley
Williams
Winstanley***

Also: Parish Clerk.

The meeting was chaired by Councillor Sands .

1. To elect a Chairman.

Nominations for Chairman were requested.

Two nominations were received:

CLr Tildesley – Proposed by CLr Williams, Seconded by CLr Counsell.

CLr Sands – Proposed by CLr Styles, seconded by CLr Savage.

A vote was cast in favour of CLr Sands by ten votes to five.

CLr Sands accepted this position.

2. To receive the Chairman's Declaration of Acceptance of Office.

CLr Sands stated that he would sign his Declaration of Acceptance of Office and return this to the Clerk and took the Chair.

He thanked CLr Tildesley for his work and dedication as Chairman over the years.

3. Apologies.

No apologies were received.

4. To elect a Vice-Chairman.

It was proposed by Cllr Perfect to elect Cllr Williams as Vice Chairman, this was seconded by Cllr Savage and agreed by all present.

Cllr Williams accepted this position.

5. To appoint Committees & Representatives to outside bodies.

It was agreed that the appointment of Committees and Representatives as follows:

Planning Committee

Cllr Sands
Cllr Rees
Cllr Fray
Cllr Freshwater
Cllr Williams
Cllr Pearce
Cllr Styles

Environment Committee

Cllr Pearce
Cllr Fray
Cllr Perfect (Allotments)
Cllr Winstanley
Cllr Tildesley
Cllr Styles
Cllr Pratt
Cllr Rees (Allotments and Burial Ground)

Finance & General Purposes Committee

Cllr Cutting
Cllr Gissing
Cllr Williams
Cllr Tildesley
Cllr Savage
Cllr Sands
Cllr Freshwater

New Village Hall Project Committee

Cllr Savage
Cllr Pratt
Cllr Williams
Cllr Tildesley
Cllr Gissing
Cllr Cutting
Cllr Styles

Personnel Committee

Cllr Sands
Cllr Williams

Cllr Savage
Cllr Fray

Representatives for Outside Bodies

Rural Liaison	Cllr Tildesley & Rees
Footpaths	Cllr Rees, Tildesley & Winstanley
Village Hall	Cllr Styles
Police Liaison	Cllr Cutting & Gissing
Tree Warden	Cllr Pearce & Rees
Public Transport	Cllr Rees
KALC	Cllr Rees, Tildesley & Pratt
Neighbourhood Plan	Cllr Sands, Freshwater, Cutting, Styles, Savage & Fray
Joint Parish	Cllr Sands & Williams

Appointment of:

Internal Auditor – Martin Thomas & Co
Bankers – Cooperative Bank
External Auditors – PKF Little John
Insurers - Zurich

Memberships

Kent Association of Local Councils (KALC)
Action for Communities in Rural Kent (ACRK)
Information Commissioners Office (ICO)

6. Declaration of Interests.

Cllr Pearce declared an interest regarding the payment to the Village Voices on the Financial Statement.

7. Minutes of the previous meeting.

The Minutes of the previous meeting were circulated to all present.
It was proposed by Cllr Savage to accept these as a true record, subject to an agreed amendment. This was seconded by Cllr Styles and agreed by all present.

The approved Minutes were then signed and dated by the Chairman.

8. Matters arising from the Minutes.

No matters were raised.

9. Public Comments.

No matters were raised.

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10. Urgent Items.

No matters were raised.

11. Financial Matters.

a. Financial Statement.

The Financial Statement was circulated to all members.

This was proposed by Cllr Savage, seconded by Cllr Williams, and agreed by all present.

b. 2020/2021 Accounts and AGAR.

The Clerk informed members that the Accounts and AGAR would be reported to the next PC meeting.

12. Chairman's/Councillors Report.

Cllr Tildesley reported that there had been two areas of vandalism in the parish.

- The picnic bench had been taken from Pottery Road Recreation Ground but had been recovered by him and the Warden. He stated that this was currently being stored in the PC Garage.
- The iron barrier had been knocked over at Pottery Road Recreation Ground leaving the site open to vehicles. He stated that the barrier was currently with W Nash being repaired, and Norse had secured the site by installing a new barrier.

Cllr Perfect stated that vandalism had also occurred at the Institute Football Ground.

Members discussed the antisocial behaviour in the parish and Cllr Sands stated that he would contact the police and inform them that the fair was at Pottery Road Rec and ask them to increase their patrols.

13. Clerks Report.

The Clerks report was noted by members.

a. Request from Football '4' All Coaching

Please can I use Kingshill recreation ground on Tuesday 1st & Wednesday 2nd June to have some fun football coaching for the children to play?

I am happy to make payment as soon possible to confirm dates.

Jason Long

Football '4' All Coaching Scheme Managing Director and Head UEFA Coach / Qualified BA Honours PE Teacher.

The request to use the recreation ground was discussed by members and agreed subject to the approval of the hire charge.

Members debated the hire charges.

The Clerk informed members of the charges the previous year and the circumstances under which these were agreed.

Cllr Cutting proposed a daily charge of £50, this was seconded by Cllr Styles.

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Cllr Fray proposed an amendment to the proposal and a daily charge of £20, this was seconded by Cllr Savage.

The Chairman summarised the discussions and asked members to vote on both proposals to agree a hire charge.

A vote was cast in favour of a £50 daily charge by 7 votes to 6.

Action: Daily Hire charge of £50 agreed.

b. SECTION 172 OF THE HOUSING AND PLANNING ACT 2016 (THE "S172 NOTICE") IN RESPECT OF LAND LYING TO THE NORTHWEST OF PANKHURST ROAD, HOO, ROCHESTER- K413286

Correspondence has been received to advise you that Medway Council intends to undertake a survey of the above land to obtain environmental information to support the development of the recently consulted upon New Routes to Good Growth Project.

A scanned copy of this correspondence is attached with the meeting papers for your information. Cllr Sands, as Chairman of the Planning Committee has taken this forward and will report.

Cllr Sands reported that he had spoken with the Legal Officer at Medway Council regarding this matter and has been advised that they should be allowed on PC land to undertake the visual and photographic survey.

He stated that he had also spoken to the company who would undertake the survey and questioned whether all land along the Highway would be surveyed too. He stated that he was suspicious as the companies' background was in compulsory purchase.

He stated that the PC needed to ensure that the survey was not intrusive and that there was no compulsory purchase associated with the land.

This was discussed and it was agreed that Cllr Sands would establish further details and seek confirmation that the survey was non-intrusive.

c. Hoo: Past and Present

Dear Mrs Babington,

To introduce myself, my name is Ed Adams and I run Canterley Publishing, a Tenterden-based company specialising in local-interest and heritage books for Kent.

We are working on a range of books titled the Past and Present series, in which old photographs of village scenes are juxtaposed with their modern equivalents, and a small piece of commentary added. Several titles in this series are in production, and I attach a sample of one to give you an idea of what we are aiming at.

Generally, we work with the local history society of each village, whose members provide the text and photographs, in return for a royalty paid to the society or to another good cause. I would like to

produce Hoo: Past and Present but as there does not appear to be such a society for Hoo, I wonder if you might be able to forward this email to someone, or a group, who would be prepared to take on

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this project to a similar arrangement, and invite them to contact me? We are finding that this is an ideal task to work on during the current restrictions, especially since the weather is getting better. Many thanks in anticipation of your help, and I look forward to hearing from you.

This was discussed and it was agreed that this would be referred to the Hoo NHP Group.

14. Neighbourhood Plan Report.

Cllr Cutting reported on the progress of the Neighbourhood Plan.

She reported that work continued on the Neighbourhood Plan, and it was currently working towards Screening and Regulation 14.

15. Parish Council Committee Reports:

- a. Finance, Audit and General Purposes Committee.
No matters were reported.

- b. Environment Committee.
No matters were reported.

16. Planning Matters.

a. Applications Received.

MC/21/0944 9 Wall Close, Hoo St Werburgh, Rochester, Medway, ME3 9LN
Construction of a single storey extension to front and rear.
No objections.

MC/21/0979 Kingsnorth Power Station Power Station Access Road Hoo St Werburgh Rochester
Outline planning application with all matters reserved except access (to be taken from Eschol Road) for the construction of flexible EG (iii)/B2/B8 use class buildings, sui generis uses for energy uses and a lorry park, together with servicing, parking, landscaping, drainage, remediation, demolition, and earthworks.

It was agreed to raise objections on the following grounds:

- ***Environment***
- ***Ecology***
- ***Wildlife***
- ***History***
- ***Air pollution***
- ***Unsustainable traffic***

Cllr Fray reported on a planning meeting that had taken place at Kingshill Recreation Ground with Fiona Leadley.

17. Ward Councillors report.

Cllr Sands gave his Ward Councillors report to members, he reported on the following:

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- Deangate Sports Ground.
- Stoke Road School.

18. Parish Council Meetings - Update.

The Clerk reported that the legislation covering virtual meetings needed on 7th May and had not been extended by the Government. This meant that face to face meetings would have to take place.

She spoke regarding the procedures that would need to be put in place to allow face to face meetings to take place until the covid restrictions were relaxed on 21st June.

She asked members to consider the options of either holding the June PC meeting with social distancing or to adopt a Temporary Scheme of Delegation until the restrictions were relaxed.

This was discussed and it was agreed to adopt a Temporary Scheme of Delegation by 9 votes to 3.

Action: Temporary Scheme of Delegation adopted.

19. Date of next meeting.

Date of next meeting – To be confirmed.

***There being no further business to discuss, the Chairman closed the meeting to the press.
and public at 21.05pm.***