



## PARISH COUNCIL

# Hoo Saint Werburgh Parish Council

**Parish Clerk: Mrs Sherrie Babington**

**4, Birkhall Close, Walderslade,**

**Chatham, Kent, ME5 7QD**

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The **Statutory Annual Meeting** of the Parish Council will be held at **7.30pm on Thursday 9<sup>th</sup> May 2019, in the Village Hall, Pottery Road, Hoo.** Members are hereby invited to attend.

### AGENDA

1. To receive the Declaration of Acceptance of Office for Elected Councillors.
2. To elect a Chairman.
3. To receive the Chairman's Declaration of Acceptance of Office.
4. To elect a Vice-Chairman.
5. Apologies.
6. Parish Councillor Vacancies.
7. To appoint Committees & Representatives to outside bodies.
8. Declaration of Interests.
9. Minutes of the previous meeting.
10. Matters arising from the Minutes.
11. Public Question Time.
12. Urgent Matters (if any with the Chairman's consent).
13. Chairman's Report.
14. Clerks Report.
15. Ward Councillors Report.
16. Neighbourhood Plan Report
17. Police Matters/PACT Meetings.
18. Monthly Financial Statement.
19. Finance, Audit and General Purposes Committee:
  - a. To consider any matters referring to the FA&GP Committee.
20. Environmental Committee: - next meeting Thursday 25<sup>th</sup> April 2019.
  - a. To consider the minutes from the recent Environmental Committee Meeting.
  - b. To consider the recommendations from the Committee Meeting.
  - c. Other Environmental Matters.
21. Planning Committee:
  - a. To consider planning applications received.
  - b. Developer meeting regarding the Beacon.
22. Village Hall Project Committee.
23. Urgent Items (referred from item 6).
24. Date of the next meeting – **Thursday 6<sup>th</sup> June 2019.**

*Councillors reports and requests for items to be included on the next agenda to be submitted to the Clerk no later than 24<sup>th</sup> May 2019.*

***Legislation allows for meetings to be recorded by anyone attending. Persons who have concerns about being recorded should speak to the Parish Clerk.***

***Please note that the meeting will finish at 9.30pm and any undiscussed items will be carried over to the next meeting.***

Mrs Sherrie Babington  
Parish Clerk