

Hoo St Werburgh Parish Council
Minutes from Finance, Audit and General Purposes Committee
Held via Zoom on Thursday 29th June 2020 at 2.00pm

***Councillors Present: Williams
Sands
Cutting
Fray
Tildesley
Savage***

Also, Present: Parish Clerk.

Cllr Tildesley chaired the meeting.

1. Apologies.

Apologies were received from Cllrs Gissing and Counsell.

2. Declaration of Interests.

No interests were declared.

3. 2019/2020 Accounts and Annual Return

Members considered the 2019/2020 Accounts and Annual Return.

The Clerk confirmed that these had been signed off by the Internal Auditor at the first stage of the audit process. They now had to be signed off by the Parish Council before being submitted to the External Auditor.

The variance reports were noted, and it was proposed by Cllr Savage to accept the accounts and annual return and put a recommendation to Full Council to approve them unchanged. This was seconded by Cllr Williams and agreed by all present.

Recommendation to Full Council to approve the 2019/20 Accounts and Annual Return.

4. Other Matters

Members discussed the new play equipment that was due to be installed at the infants play area. The Chairman confirmed that he had held a meeting with the supplier and was awaiting a revised quotation incorporating the surfacing.

The meeting was closed at 2.25pm