Hoo St Werburgh Parish Council

Notice of conclusion of audit

Annual Governance & Accountability Return for the year ended 31 March 2020

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 (SI 2020/404)

	Notes
1. The audit of accounts for **Hoo St Werburgh Parish Council** for the year ended 31 March 2020 has been completed and the accounts have been published.	This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 November. **This must include publication on the smaller authority's website.** The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.
2. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of **Hoo St Werburgh Parish Council** on application to:	
(a) S BABINGTON - CLERK 4 BIRKHALL CLOSE CHATHAM KENT ME5 7QD.	(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR
(b) 10AM - 3PM. MON - FRI	(b) Insert the hours during which inspection rights may be exercised
3. Copies will be provided to any person on payment of £____ (c) for each copy of the Annual Governance & Accountability Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) [signature]	(d) Insert the name and position of person placing the notice
Date of announcement: (e) 30/11/20	(e) Insert the date of placing of the notice