



## Hoo Saint Werburgh Parish Council

**Parish Clerk: Mrs Sherrie Babington**  
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The **next Meeting** of the Parish Council will be held at **7.30pm on Thursday 7<sup>th</sup> February 2019, in the Village Hall, Pottery Road, Hoo.** Members are hereby invited to attend.

### **AGENDA**

1. Apologies.
2. Declaration of Interests.
3. Minutes of the previous meeting.
4. Matters arising from the Minutes.
5. The Chairman welcomes Kelly Tolhurst MP to the meeting.
6. Public Question Time.
7. Urgent Matters (if any with the Chairman's consent).
8. Chairman's Report.
9. Clerks Report.
10. Ward Councillors Report.
11. Police Matters.
12. Monthly Financial Statement.
13. Finance, Audit and General Purposes Committee:
  - a. To agree dates for the 2019 Finance, General Purposes and Audit Committee Meetings.
14. Parish Council Standing Orders.
15. Environmental Committee:
  - a. To consider other environmental matters within the Parish.
  - b. Focus On event at Pottery Road Recreation Ground 21<sup>st</sup> September 2019.
  - c. To agree dates for the 2019 Environment Committee Meetings.
16. Planning Committee:
  - a. To consider planning applications received.
  - b. To consider recommendations from the Planning Committee.
17. New Village Hall Project Committee:
  - a. To agree the Terms of Reference for the New Village Hall Project Committee.
  - b. To agree a date for a Committee Meeting.
18. Urgent Items (referred from item 7).
19. Date of the next meeting – **Thursday 7<sup>th</sup> March 2019.**

*Councillors reports and requests for items to be included on the next agenda to be submitted to the Clerk no later than 24<sup>th</sup> February 2019.*

***Legislation allows for meetings to be recorded by anyone attending. Persons who have concerns about being recorded should speak to the Parish Clerk.***

***Please note that the meeting will finish at 9.30pm and any undiscussed items will be carried over to the next meeting.***

Mrs Sherrie Babington  
Parish Clerk