

Hoo St Werburgh Parish Council

**The Minutes of the Meeting of Hoo Saint Werburgh Parish Council
Held in Hoo Village Hall on Thursday 1st July 2021 at 7.00pm.**

***Councillor's present: Cutting
Fray
Gissing
Pearce
Pratt
Rees
Sands
Savage
Styles
Winstanley***

Also: Parish Clerk.

The meeting was chaired by Councillor Sands .

1. Apologies.

Apologies were received from Cllrs Counsell, Williams, Tildesley, Perfect and Freshwater.

2. Declaration of Interests.

No interests were declared.

3. Minutes of the previous meeting.

The Minutes of the previous meeting were circulated to all present.

It was proposed by Cllr Gissing to accept these as a true record. This was seconded by Cllr Fray and agreed by all present.

The approved Minutes were then signed and dated by the Chairman.

4. Matters arising from the Minutes.

Cllr Cutting reported that the NHP Group had met and agreed that they were not currently in a position to take on the Past and Present Project as discussed at the last meeting. She suggested that the Village Voices may wish to take this forward.

Cllr Pearce stated that he would take forward on behalf of the Village Voices.

5. Public Comments.

No matters were raised.

6. Urgent Items.

Cllr Pearce stated that there were currently three petitions that the Parish Council may wish to support:

- Chattenden Crossing Patrol Officer reinstatement.
- Four Elms Hill Speed Cameras
- Deangate Partnership Petition.

Theses were discussed and it was agreed that the Parish Council were in support of all three petitions.

7. **Financial Matters.**

a. **Financial Statement.**

The Financial Statement was circulated to all members.

This was proposed by Cllr Cutting, seconded by Cllr Styles, and agreed by all present.

b. **2020/2021 Accounts and AGAR.**

The 2020/2021 Accounts and Annual Return was circulated to all members along with the Variances Report prior to the meeting.

The Chairman confirmed that these had been circulated to members of the Finance, Audit and General Purposes Committee, who recommended approval of the accounts and annual return.

i. To approve the Annual Governance Statement for 2020/21, Section 1 of the Annual Return for the year ending 31 March 2021. The Chair of the meeting and the Clerk to sign.

ii. To approve the Statement of Internal Control in support of the Annual Governance Statement and Accounting Statements for 2020/21, Section 2 of the Annual Return for the year ending 31 March 2021 and the supporting Bank Reconciliation as of 31 March 2021 and if necessary, the explanation of the significant variations from last year (2019/20) to this year (2020/21) and the explanation of any difference between Box 7 and Box 8 on Section 2 to be sent to the External Auditor. The Chair of the meeting to sign.

It was proposed by Cllr Rees accept and approve the annual Governance Statement for 2020/21, and to approve the Statement of Internal Control in support of the Annual Governance Statement and Accounting Statements for 2020/21, Section 2 of the Annual Return for the year ending 31 March 2021 and the supporting Bank Reconciliation as of 31 March 2021 and the explanation of the significant variations from last year (2019/20) to this year (2020/21) and the explanation of any difference between Box 7 and Box 8 on Section 2 to be sent to the External Auditor. This was seconded by Cllr Gissing and agreed by all present.

c. **Diffusion Tubes.**

A report was circulated proposing that the Parish Council purchased its own diffusion tubes to monitor air quality on selected areas around the parish. The financial commitment for this spend would be no more than £500.

This was discussed and approved by members (Rees/Pearce).

It was agreed that Cllrs Sands and Freshwater would take this project forward on behalf of the Parish Council.

8. Chairman's Report.

The Chairman reported on the following:

- A meeting took place with members of the Planning Committee and Bellway to discuss the access onto Kingshill Recreation Ground. He stated that a kissing gate had been agreed with a Radar Gate to the side, the location was still to be confirmed.
He confirmed that £15000 Section 106 funding would be allocated to the PC for the future maintenance of the access.
- Funfair – complaints had been received regarding noise levels and giving goldfish as prizes. It was agreed that future fairs held at the PC Recreation Grounds would not permit goldfish as prizes.
- Wardens Compound – He and Cllr Williams were currently working on the revised planning application for the Wardens Compound at Pottery Road Recreation Ground, he stated that proposals would be put forward to have a combined youth club/ wardens' compound at the site.
- A complaint had been received by the PC regarding the recent cooption process. The Chairman confirmed that the Clerk, Chairman and Vice Chairman had dealt with this, and a response had been sent to the complainant.
- It had been reported that drug dealing was taking place in Knights Road, Police Inspector Bassett had been informed and police patrols were being increased.
- Flooding complaints had been received concerning The Brook, cllr Sands stated that he was investigating this as a Ward Councillor and would keep the PC informed.
- RS96 had been reported to Medway Council as it was overgrown.
- Permissive path at Deangate overgrown and had also been reported to Medway Council and Medway Norse.
- Cllr Sands stated that a Hoo Walk About was planned for 4th August with Medway Council. He stated that he was due to attend this as a Ward Councillor and would report back to the next PC meeting.

9. Clerks Report.

The Clerk's report was noted by members.

Request from Football '4' All Coaching

Members are asked to consider the further request to hire the ground for Summer Football Coaching sessions at Kingshill.

They wish to hire this for the following dates and are asking for the cost to be reviewed for the future hire.

- **26th, 27th, 28th July 2021**
- **2nd, 3rd, 4th August 2021**
- **16th, 17th, 18th August 2021**
- **23rd, 24th, 25th August 2021**

This request was considered and approved by members; the cost of hire was agreed at £20 a day.

10. Neighbourhood Plan Report.

CLlr Cutting reported on the progress of the Neighbourhood Plan.

The Chairman thanked CLlr Cutting for her report.

11. Committee Reports.**a. Finance, Audit and General Purposes Committee.**

The report from the FA&GP Committee was circulated and noted.

b. Environment Committee.

The report from the Environment committee was circulated and noted.

CLlr Sands stated that he had met with the Vicar, and he had confirmed that the church did not want the land for use as a burial ground.

It was agreed that the Parish Council should now consider alternative uses for the land, and it was agreed that this would be referred back to the Environment Committee for further consideration/discussion.

c. Personnel Committee.

No matters were reported.

13. Planning Matters.**a. Applications Received.**

MC/21/0514 Unit E, Hoo Marina Industrial Estate, Vicarage Lane, Hoo
Construction of an industrial unit (use class B2).

MC/21/0568 156 Knights Road, Hoo St Werburgh, Rochester, Medway, ME3 9BY
Construction of single storey extensions to front and rear, and two storey extension to side.

MC/21/0144 2 Knights Close, Hoo St Werburgh, Rochester, Medway, ME3 9DR
Change of use of amenity land to residential to facilitate construction of a hardstanding and vehicular crossover to front.

MC/20/3329 4 Elm Tree Cottages, Chattenden Lane, Chattenden, Rochester
Construction of a 3 bedrooed detached dwelling with associated off-street parking to front.

MC/20/2584 Hillcrest, Ratcliffe Highway, Hoo St Werburgh, Rochester, Medway
Details pursuant to conditions 20 (boundary treatment) and 21 (access within southern boundary) of planning permission MC/19/3328 - Construction of 21 dwellings including affordable housing, together with access, parking, landscaping, and infrastructure works.

- MC/21/0658 Amazon, Unit 1A , London Medway Commercial Park.
Retrospective application for temporary installation of three marquees until 31 December 2021.
- MC/21/0206 25 Church Street, Hoo St Werburgh, Rochester, Medway, ME3 9AH
Construction of a detached single storey building for use as B8 rented storage to rear - demolition of existing outbuildings.
- MC/21/0944 9 Wall Close, Hoo St Werburgh, Rochester, Medway, ME3 9LN
Construction of a single storey extension to front and rear.
- MC/21/0979 Kingsnorth Power Station Power Station Access Road Hoo St Werburgh Rochester
Outline planning application with all matters reserved except access (to be taken from Eschol Road) for the construction of flexible EG (iii)/B2/B8 use class buildings, sui generis uses for energy uses and a lorry park, together with servicing, parking, landscaping, drainage, remediation, demolition, and earthworks.
- MC/21/1274 54 Wylie Road, Hoo St Werburgh, Rochester, Medway, ME3 9EF
Construction of single storey extension to rear.
- MC/21/1253 213 Knights Road, Hoo St Werburgh, Rochester, Medway, ME3 9JN
Construction of a single storey extension to rear.
- MC/21/1445 3 Chattenden Terrace, Chattenden Lane, Chattenden, Rochester
Construction of a single storey extension to rear - existing out building is to be removed.
- MC/21/1383 Plot 2, London Medway Commercial Park, James Swallow Way, Hoo "St Werburgh, Rochester, Medway
Development of Plot 2 for Class E(g)(iii) industrial processes/B2 general industrial/B8 storage and distribution uses, access, parking, drainage, "landscaping and associated works including means of access.
- MC/21/1499 5 Hill Court, Chattenden, Rochester, Medway, ME3 8LH
Construction of a single storey extension to side and rear, along with the construction of an open porch - Demolish side garage and extension.
- MC/21/1728 41 Chattenden Lane, Rochester
Formation of vehicular crossover and hardstanding together with construction of porch to the front.

14. Ward Councillors report.

Cllr Sands gave his Ward Councillor report to members:

He reported that the Hoo Development Plan had been presented to High Halstow Parish Council. He raised concerns that this had been presented to a neighbouring parish, rather than to Hoo St Werburgh first.

He briefed members on the meeting and expressed his disappointment at Medway Council, he asked the Parish Council if they would support a Vote of No Confidence in Medway Council. He expressed his concerns at the way in which Medway Council had treated parishes regarding the development of the area and the Local Plan. He stated that he believed Hoo as the largest Parish on the Peninsula, should take a stand and register its distaste at the way it had been disregarded by Medway Council.

This was discussed by members.

Following a full discussion, it was proposed by Cllr Sands to send a letter to Alan Jarrett, as Leader of the Council, and Neil Davies as Chief Executive to register a Vote of No Confidence in the Authority and its treatment and actions towards Hoo St Werburgh and the parishes on the Peninsula. This was seconded by Cllr Savage and agreed by all present.

Action: Clerk/Chairman to action.

15. Date of next meeting.

Date of next meeting – Thursday 2nd September 2021 @ 7pm.

There being no further business to discuss, the Chairman closed the meeting to the press and public at 9.00pm.